

**Morinville Public School
Parent Fundraising Association**

December 9, 2024

Morinville Public School Council acknowledges that we are on Treaty 6 territory, a traditional meeting ground, gathering place, and travelling route to the Cree, Saulteaux, Blackfoot, Metis, Dene and Nakota Sioux. We acknowledge all of the many First Nations, Metis, and Inuit whose footsteps have marked these lands for centuries.

In attendance:

***(Courtney Derouin, Kendra Thompson, Aimee Blanchette, Megan Knahs, Tasha Collins,
Letisha McCamper, Alison MacIntyre, Nicole Wilson, Sheena Sadoway)***

1. Call to order:
 - 7:01pm by Aimee Blanchette (Chair)
2. Adoption of Agenda:
 - Motion to adopt agenda as ammended by Letisha McCamper, seconded by N. Wilson carries unanimously to add to new business Casino night, old business purchasing playground equipment for Spring of 2025.
3. Approval of November Minutes:
 - Motion to adopt Nov 9 minutes as amended to change header to PFA instead of Council by M. Knahs, 2nd by C. Derouin.
4. Principal Report:
 - Just gratitude, bake sale all 3 nights, community appreciates the bake sale efforts, being engaged one evening a month, hot dog lunches, purdy's it's a lot and it is appreciated
5. Chair Report:
 - Bake Sale – huge thank you to all volunteers who baked and sold at the table, couldn't have done it without everyone coming together
 - Hot Dog Lunch Dec 6 – thank you again to the volunteers – way easier running through Healthy Hunger
 - 1) Donated leftover chips to the staff with the leftover bake sale items and leftover mini chocolate bars with some of the posts of appreciation from FB and the google reviews
 - Rafflebox – pot is up to \$1790 – winner takes half, posters put up from no frills to sobeys – Aimee to canvas main street this week as well – lots of warm reception from businesses in town
 - Grant Writer Progress – hard time connecting with them, but connected today – business case is on the Coordinators desk – to be approved this week – Coop Grant to go out as soon as business case is approved – our first application!
 - Family Fun Night – tonight! Hopefully kids are enjoying it – had 15 kids sign up officially, was interest in continuing this as recurring event – Kendra to meet with Financial department to

see if we can get keys – rent as a community group. Logistical issue – wanted to run in conjunction with Council meets but we still need a babysitter so that core group can attend without needing to have a parent attend family fun night with your children – they conflict with each other.

1) Idea to run only once or twice

6. Hot Lunch Coordinator Report:

- Oct cheque has not arrived and none of the cheques
- Kendra will check mail
- Hot Dog raised approximately \$900
- Courtney to follow up with Christina

7. Treasurer Report:

- Monthly financial report
- Elks fundraiser update - \$48
- Hot Dog Lunch Dec 6 profits - \$900
- Purdy's raised \$2741.55 + \$522.20 (for raising over 10,000 we get the 5% gst back) for a total of \$3263.75
- Christmas Bake Sale profits \$1633.65

8. Old Business

- Purdy's Fundraiser
 - (1) Sheena to report \$10 444 in sales
 - (2) Will arrive on Wednesday between 1 and 5pm – we can use Mdm Cann's old room
 - (3) Will need a group to sort all individual items into each person's bags – will update families with pick-up date
 - (4) Set date and budget for pizza party for the Grade 2s!
 - (a) Thursday Dec 12 – includes all Gr 2 classrooms – won by a landslide accounted for \$4000 in sales
 - (i) Motion to budget up to \$200 for the Grade 2 pizza party
 - (5) Difficult to switch from one grade to another
- Pyjama Day
 - (1) December 20
 - (2) Teachers have things planned with their class, after the Halloween in school dance the kids were excited and had a difficult time with the rest of the day so we are not going to run a sock hop or sell anything on Dec 20
- Electric roasters
 - 1) We haven't purchased one yet and Alison has one that she is considering donating.
 - 2) We are okay to hold off on purchasing a new one and continue with what we have for now – can revisit purchase of a new one if necessary
- Instagram Page/Facebook Business page
 - (1) Vote regarding Social Media Operating Procedures changes
 - (2) Motion to adopt the changes to the Operating Procedures regarding the Social Media creation of an Instagram account and Facebook Business Page by Letisha McCamper, seconded by Nicole Wilson. Carries unanimously.
- Installation of Piece of Playground Equipment in Spring of 2025
 - 1) Goal was set prior to starting the process with the Grant Writer

- 2) Kendra and Aimee met with a playground vendor
 - (1) Division had concerns around putting in new piece of equipment now – how would that affect installing turf instead of sand
 - (a) Response would be that it wouldn't affect the install
 - (2) Looked into the Witches Hat – double the budget - \$39, 000 with installation and shipping from the US
 - (3) Witches Hat would be more popular than the We-Saw see saw piece that we looked at
 - (4) Spoke with Grant Writer today – putting in piece of equipment as show of good faith this year for parents who have been fundraising but haven't seen progress – Grant Writer has advised against using current funds to purchase one piece when it could count towards the \$125, 000 goal we want to hit to apply for CFEP where we can apply on bigger grants – the more funds you have in your account, the easier it is to apply for other.
 - (a) Representative from playground company also advised that we could potentially repair the dragon castle playground equipment rather than pulling it out
 - (b) He will send out someone from the Canadian Playground Inspection Group – he believes the dragon castle could be in good standing and we could still get some lifespan out of that equipment
 - (c) Leave the monkey bars, take out the big M, remove swings and install new ones – take out wood structure and put a whole new system in that area, get a wish list from the school and wish list from the parents
 - (d) If we go ahead with a new piece in spring of 2025 we have to go through a tender process of getting at least 3 written quotations from minimum of 3 potential suppliers.
 - (e) Following the tender process allows PFA to get rebate on GST
 - (f) If we order before January we can save money as prices go up in the new year
 - (g) Kelly is the representative Kendra and Aimee met with through Playquest – they will pay for the Grant Writer (approximately \$4000, goes up with every grant we write) – he would pay for our grants in order to bid on our project.
 - (h) Park and Play Design will not pay for Grant Writing fees but Playquest will but the two companies are comparable
 - (i) Habitat is high-end - ships from Europe, Blue Imp is more affordable but lower quality
 - (j) If we start at \$0 it can take up to 24 months to install park, with us being at 75,000 we could potentially look at an install in 2026
 - (k) Clarification – if we put something in now, company would design around what we install – we will still repair the dragon castle but taking out the new M and other pieces would be the part of the tender process
 - (l) Do we want to put in a piece of equipment this year?
 - (m) Clear communication of why we are not putting anything in this year to parent population – what the plan is
 - (n) We cannot get a design of a playground until we get a final bid and we can't get a final bid until we have the money in the account – we can get a quote/vision that is not as specific
 - (o) Richardson Pioneer is in our que to apply for (up to 20, 000), we can apply but they would like to see us closer to the end of our timeline and further in our fundraising goals before they would consider us.

- (p) \$5000 one through the Town of Morinville – ladder smaller ones until we can get to the bigger goals
- (q) Kids can wait until 2026 for new playground – it will last vs if we spend half our budget now we are missing out on matching funds.
- (r) Unanimous decision to hold off and not install a piece of equipment in Spring of 2025 with consideration that we revisit this decision if we are stagnant with our Grant Writing/fundraising process

9. New Business

- January bottle drive
 - 1) Jan 4th proposed date (1st Saturday after New Years)
 - 2) Let the bottle depot know in advance – contact the Rotary (Aimee)
 - 3) Alison and Tasha have trucks available
- February
 - (1) Stawnichys fundraiser
- Purdys
 - (1) Sent a free box of chocolates with the books
 - (2) Found some gift cards 2x \$25 gift cards with everything
 - (3) One for Halayna, keep the rest for parent engagement
- Casino
 - 1) If there is no fee associated to apply, we will put our name on the waitlist
 - 2) Takes 3 years to get in
 - 3) Need a consultant for Casino nights – Grant Writer could help us
 - 4) Profit could be approx \$8000

10. Adjournment 8:07pm by Aimee Blanchette

Next meeting: Jan 6th following Council